

# City of Star

10769 W. State Street  
PO Box 130  
Star, ID 83669

Phone: 208.286.7247  
Fax: 208.286.7569  
Building Dept: 208.286.0074

## **COMMERCIAL APPLICATION SUBMITTAL REQUIREMENTS**

**(Please allow 4 to 6 weeks for Plan Review):**

- ❖ 3 Sets of building plans – drawn to scale NO smaller than 1/4” = 1’-0” - two sets paper and one set electronic (on CD). All plans must be stamped by an architect or engineer licensed in the State of Idaho.
- ❖ 3 Sets Comchecks - two sets paper and one set electronic (on CD). ([www.energycodes.gov](http://www.energycodes.gov))
- ❖ 3 Scaleable site plans - two sets paper and one set electronic (on CD).
- ❖ All Plans must be stamped by an architect and/or an engineer licensed in the State of Idaho.
- ❖ 1 Completed Application.
- ❖ State of Idaho Contractor Registration Number and Expiration Date.
- ❖ \$150.00 Application Fee (non-refundable and non-transferable).
- ❖ \$35.00 Mechanical Review (if applicable)
- ❖ 1 Set of Grading & Drainage plans with Drainage Calculations attached, which conform to the Star City Code. The plans will be forwarded to the City Engineer for review.

I have read and understand that I am responsible for **submitting plans to and acquiring permits from** the appropriate agencies listed below **prior** to picking up my building permit from the City of Star.

❖ **Star Sewer and Water District**

100 S. Star Road  
Star, ID 83669  
**208.286.7388**

❖ **Central District Health Department**

707 N. Armstrong Place  
Boise, ID 83704  
**208.375.5211**  
(if applicable)

❖ **Star Joint Fire Protection District**

10831 W. State Street  
Star, ID 83669  
**208.286.7772**

**Ada County Highway District**

Development Services  
3775 Adams  
Garden City, ID 83714  
**208.387.6100**

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Signature

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Date