

# Eagle Scout Project Proposal

Submittal Date: \_\_\_\_\_



APPLICATION FORM

**Name of Scout:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Name of Scout Leader:** \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Adult Supervisor of Project** (*must be on sight during project*): \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Describe your proposed project in detail: (Include drawings, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Fundraiser Events / Donations:**

1) \_\_\_\_\_ Date \_\_\_\_\_

2) \_\_\_\_\_ Date \_\_\_\_\_

3) \_\_\_\_\_ Date \_\_\_\_\_

Materials to be purchased through fundraiser or by donations: \_\_\_\_\_  
\_\_\_\_\_

How many hours do you anticipate this project will require to complete?: \_\_\_\_\_

When do you plan on working on this project? Date: \_\_\_\_\_ Time of Day: \_\_\_\_\_

Project Completion Date: \_\_\_\_\_

**Return application to:** Star City Hall, 10769 W. State Street, or mail to: PO Box 130, Star, ID 83669

Project proposal must be approved by Star City Hall prior to proceeding with project.

City Project Supervisor may provide written comments to the Scout Master upon the completion of project.

**To be filled out by the City of Star** (City Hall contact number: 286-7247)

Date Staff met with Scout: \_\_\_\_\_

Project Scheduled for: Date: \_\_\_\_\_ Time of Day: \_\_\_\_\_

Project Location: \_\_\_\_\_

City Project Supervisor/Contact: \_\_\_\_\_

Staff Comments: \_\_\_\_\_  
\_\_\_\_\_

Not Approved  Approved As Is  Approved with the Following Recommendations: \_\_\_\_\_  
\_\_\_\_\_

City Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Scout Should Detach And Keep This Sheet

### Eagle Scout Project Guideline

For a Boy Scout to successfully complete his Eagle Scout project with the City of Star, the following conditions apply:

- The Boy Scout must personally make contact and interact with the City. City staff will not schedule or discuss project logistics with an intermediary such as a parent, guardian or scout leader.
- The Boy Scout must show up at the time designated for his project, and may not leave until the project is completed. An exception will be made if the project is predetermined to take more than one day, or an arrangement has been made between the Scout and City.
- The Boy Scout must demonstrate proper tool use, project procedures, and the rules and regulations outline in this guideline to volunteers participating. He must also inform volunteers of any safety issues that may apply.
- The Boy Scout must display quality leadership skills in planning and directing the project. This includes:
  - Motivating and directing volunteers in an efficient manner leading to the satisfactory completion of the project.
  - Ensuring that tools and City facilities are respected, and materials are used in a proficient, conservative manner.
  - Maintaining a focus on the quality of work being done, ensuring a high-end product.
- The Boy Scout must conduct himself as a representative of the City of Star at all times during the project. It is his responsibility to make sure that he and his volunteers are courteous in their contact with the public, dress appropriately, and perform their duties in a prompt, safe, and reliable manner.
- This is an Eagle Scout Project and as such should have minimal parental involvement.
- If the Scout fails to follow the above guidelines, the City will have the option of ceasing the operation of the project. A letter will then be sent to the Scout Leader stating the reason for the termination of the project; and no further projects will be given to the Scout.
- If more than one Scout is working on the same project, each Scout's name and contact information must be listed on the application, but credit will only be given to one scout.